



**Government of India**

**Ministry of Textiles**

**Office of the Development Commissioner for Handlooms**

**Weavers Service Centre, Chamoli**

Chamoli (Uttarakhand)

Phone No.01372-262237, 262059

Email:chamoliwsc12@gmail.com

**Notice Inviting E-Tender**

**Tender Notice No. WSC/CH/etender/2019/1**

**Inviting Expression of Interests (EoIs) for empanelment of Suppliers for supply of Handlooms/Accessories to the weavers in Uttarakhand under hathkargha samvardhan sahayata (HSS) under National Handloom Development Programme (NHDP) and Comprehensive Handloom Cluster Development Scheme (CHCDS) through the Cpp Portal [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app)**

Government of India  
Ministry of Textiles  
Office of the Development Commissioner Handlooms  
Weavers Service Centre, Chamoli  
Chamoli (Uttarakhand)  
Phone No.01372-262237, 262059  
Email: chamoliwsc12@gmail.com

**Notice Inviting E-Tender**

**Tender Notice No. WSC/CH/etender /2019/1**

**Sub: Inviting Expression of Interests (EoIs) for Empanelment of Suppliers for supply of Handlooms/Accessories to the weavers in Uttarakhand under Hathkargha Samvardhan Sahayata (HSS) under National Handloom Development Programme (NHDP) and Comprehensive Handloom Cluster Development Scheme (CHCDS)**

Weavers Service Centre, Chamoli, Office of the Development Commissioner for Handloom, Ministry of Textile, Government of India invites online bids (e-tender) through two bid system (Technical and Financial) for supply of Handlooms/Accessories to the weavers in the Uttarakhand State under Hathkargha Samvardhan Sahayata (HSS) , National Handloom Development Programme (NHDP) and Comprehensive Handloom Cluster Development Scheme (CHCDS).

2. The tender document may be downloaded from Office of Development Commissioner for Handlooms website [www.handlooms.nic.in](http://www.handlooms.nic.in) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.

**CRITICAL DATE SHEET**

1	Published Date	16/07/2019 at 18:00 Hrs
2	Bid Document Download Start Date and Time	23/07/2019 at 18:00 Hrs
3	Seek Clarification Start Date and Time	16/07/2019 at 10.00 Hrs.
4	Seek Clarification End Date and Time	23/07/2019 at 17.00 Hrs
5	Bid Submission End Date and Time	06/08/2019 at 18:00 Hrs
6	Fee/technical Bid Opening Date and Time	08/08/2019 at 15:00 Hrs
7	Financial Bid Opening Date and Time	Will be decided after evaluation of Technical Bid.

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Contractors/Bidders are advised to follow the instructions provided in the “Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>” in the **Annexure-II**. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Bidders shall not tamper/modify the tender form including downloaded financial bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with Office of Weavers Service Centre, Chamoli under Development Commissioner for Handlooms Ministry of Textile, Government of India,.

5. Intending Bidders are advised to visit Office of Development Commissioner for Handlooms website [www.handlooms.nic.in](http://www.handlooms.nic.in) (for reference only) and CPPP site [https://eprocure.gov.in/eprocure/ app](https://eprocure.gov.in/eprocure/app) regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6. EMD:

Earnest Money Deposit	INR 25,000 (Indian Rupees Twenty five Thousand only) in the form of DD in favour of "PAO (Textiles)" drawn on commercial bank in India payable at New Delhi or BG, in favour of "PAO (Textiles)", drawn on commercial bank in India payable at New Delhi.
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7. If the EMD is submitted through BG, the minimum validity date of the BG should be 120 (one hundred twenty) days from the last date of submission of the bids. The Hard Copy of original instruments in respect of EMD must be delivered to the address given below on or before bid submission end date/time as mentioned in the critical date sheet. Bids not accompanied with EMD are liable to be rejected. NSIC registered agencies are exempted for EMD.

The Assistant Director,  
Weavers' Service Centre,  
Chamoli  
Uttarakhand-246424  
Phone No.01372-262237, 262059  
Email:chamolisc12@gmail.com

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid, the results of their qualification as well Financial Bid opening will be intimated later.

9. Submission of Bids:

The bids shall be submitted online in two parts, viz., Fee/Technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

### 9.1 Fee/Technical Bid (Check list):

The following documents are to be self attested and furnished by the Bidder as a part of Technical Bid as per the **Annexure –III** along with EMD as applicable:

- a) Scanned Copy of Certificate of Incorporation / Registration / MOA, PAN Card and GST Registration certificate as applicable.
- b) Scanned Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.
- c) Scanned copy of RFP Acceptance Letter and Power of Attorney for the Authorized Signatory as per **Annexure – IV and V**.
- d) Scanned copy of non-blacklisting certificate as per **Annexure – VI**
- e) Completion of work undertaken for Govt. (Central/States)
- f) Scanned copy of proof for payment of EMD and previous three years Income tax return.
- g) Scanned copy of Approach, Methodology and detailed Work/Activity Plan

### 9.2 Financial Bid (Check list):

Price bid is to be furnished by the Bidder as per **Annexure I & I (A)**

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(Assistant Director)

**Request For Proposal**  
Ref: Tender Notice No. WSC/CH/etender /2019/1

**Request For Proposal for empanelment of suppliers for supply of Handlooms/Accessories to the weavers in Uttarakhand under Hathkargha Samvardhan Sahayata under NHDP and CHCDS.**

**1. BACKGROUND**

The handloom sector is the second largest employer in India. This sector is unorganised and dispersed. For improving the quality of the fabric and enhancing the productivity, Ministry of Textiles is providing financial assistance to handloom weavers for Technological up-gradation of looms & accessories under Hathkargha Samvardhan Sahayata scheme. The Office of DC (Handlooms) is taking up up-gradation of handlooms under National Handloom Development Programme (NHDP)/Comprehensive Handloom Cluster Development Scheme (CHCDS).

Government of India will provide financial assistance to the extent of 90% of the cost of looms/accessories and remaining 10% will be borne by the weavers. [Accordingly, it has been decided to invite technical and financial bids on the basis of scope of work and eligibility criteria.] New guidelines of Hathkargha Samvardhan Sahayata (HSS) issued by office of DC (Handlooms) are available on handlooms.nic.in

**2. Empanelment of Supplier**

For the purpose of supply of identified items (Annexure – I & I(A)), Expression of Interests (EoI) are invited from interested agencies associated with manufacturing of handlooms, preferably based in/around the handlooms cluster.

**3. Scope of Work**

To supply specified quality loom/accessories to applicants (weavers) as per the specifications mentioned in the supply order within 2 months of receipt of their 10% financial contribution. Supplier shall ensure delivery & installation of looms/accessories with prior intimation to weavers/beneficiaries through SMS etc.

**4. Handlooms/ Accessories Specification**

- The looms/accessories supplied should be new, of good quality and comply with the parts specifications and quality norms as attached in Annexure – I & I(A).
- **A sample of items** shall be submitted as per specifications to WSC concerned at the time of **Technical bid opening**.
- Supplier needs to stamp/emboss/engrave all loom parts supplied by him with a unique code for identification. Quality of item will be checked by weaver at the time of taking delivery and has to fulfil the Weavers' satisfaction.
- Any deviations found from approved quality of the items during course of implementation will result in debarring of the supplier from empanelment along with suitable penalty as decided by WSC, Chamoli.
- All items should carry a warranty of one year against any manufacturing defects from date of installation/Commissioning.

## **5. Eligibility Criteria for submission of EoI**

Expression of Interests (EOIs) is invited for Empanelment of Suppliers for supply of Handlooms/Accessories to the weavers in Uttarakhand under HSS, NHDP and CHCDS

- The Supply Agency should be a registered entity with the Sales Tax /TIN/GST etc.
- The Supplying Agency should have minimum two years experience in manufacturing of handlooms and parts etc.
- Should have reasonable experience in Handlooms areas relating to working with Central/ State Governments.

## **6. Information to bidders for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

## **REGISTRATION**

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.

2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / e-Token.

## **SEARCHING FOR TENDER DOCUMENTS**

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ' My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **7. Submission of EOI**

The proposal shall be submitted in TWO BID FORMS viz. Technical Bid and Financial Bid. One sealed envelope clearly marked "Technical Bid for Empanelment of Suppliers for supply of handlooms/accessories" should contain the technical bid i.e. two hard copies of the attached form (Annexure – III) along with supporting documents, including Earnest Money Deposit (EMD) in the form of demand draft of Rs. 25,000/- (Rupees Twenty five thousands only) in favour of "PAO (Textiles)" drawn on commercial bank in India payable at New Delhi. The other sealed envelope should clearly marked "Financial Bid for Empanelment of Suppliers for supply of handlooms/accessories" should contain financial bid i.e. Annexure-I & I (A). Both these sealed envelopes should be put together in a bigger envelop duly sealed and submitted to Officer in-charge, Weavers' Service Centre, Chamoli tel. No. 01372-262237, 262059. The applications should reach within 21 days from the date of publication of advertisement.

## **8. Documents to be Attached to Cover I (Technical Bid)**

The scanned copies of the following documents must be uploaded in the technical bid: Earnest money deposit (EMD) in the form of Account Payee Demand draft for Rs.25,000/- (Rupees Twenty five thousand only) in favour of "PAO (Textiles)" drawn on commercial bank in India payable at "New Delhi". Copy of the demand draft should be uploaded online and demand draft should be submitted to the Assistant Director, Weavers' Service Centre, Chamoli, Uttarakhand-246424 Phone No.01372-262237 , 262059 on or before the closing date and time of submission of bids. If the EMD is submitted through BG (Bank Guaranty) drawn on commercial bank in India, payable at New Delhi, it should be minimum for 120 Days from the last date of submission of the bids. The soft copy of the Bank Guarantee must be uploaded and Original Hard Copy of the Bank Guarantee must be submitted to Assistant Director, Weavers' Service Centre,

Chamoli, Uttarakhand-246424 Phone No. 01372-262237, 262059 on or before the closing date and time of submission of bids.

- i. Copy of the Registration Certificate of the Agency.
- ii. Copy of the valid GST Registration certificate of the Agency.
- iii. Copy of the PAN card of the Agency.
- iv. Copy of audited Balance sheet and Profit and Loss account of last 3 years (2014-15, 2015-16 and 2016-17) audited by the Chartered Accountant.
- v. Copy of Income tax returns filed for the last 3 years (2015-16, 2016-17 and 2017-18)
- vi. Copy of supply orders and proof of their execution by the Agency for the items for which bid is submitted (for proof of minimum 2 years experience).
- vii. Details of the Supplier of Handlooms/ Handloom Accessories in Annexure III duly signed by the Authorized Signatory. The bidder should note that items (proposed to be supplied) must be selected only from the list of items mentioned in Annexure I(A), I(B).
- viii. Acceptance Letter of RFP in Annexure-IV duly signed as a token of acceptance.
- ix. Power of attorney for the authorized signatory duly signed by the proprietor of the entity in Annexure V
- x. Undertaking for the non-blacklisting duly signed in Annexure VI

**Note:**

1. A Sample of item (handloom/handloom accessories for which the bid is made) shall be submitted as per the specifications to the WSC, Chamoli on or before the closing date and time of submission of bids, for demo and evaluation.
2. In case the bidder fails to submit any of the documents or to submit sample of items as stated above or fails to demonstrate the successful working of items, the other part of their tender i.e. 'COVER-II' shall not be considered for further download and shall be rejected straightway without any further reference. The Technical Bids and other documents i.e. 'COVER-I' will be downloaded and evaluated at the first stage to select the technically capable and competent bidders. At the second stage, Financial/Price Bid i.e. COVER-II of only the technically accepted offers will be downloaded and evaluated further. After opening of COVER-I, if all the Bids are found technically unacceptable, the Financial (Price Bid) i.e. COVER-II submitted by the bidders against this tender shall not be opened/downloaded for obvious reasons.

**9. Documents to be submitted in Cover II (Financial Bid)**

Schedule of Price Bid in the form of attached Bill of Quantity (BoQ). The Performa provided in the CPP Portal must be downloaded and filled in and digitally signed and uploaded online by the bidder.

**10. General terms and conditions of the work**

The selected Agency will sign an Agreement with the Weavers' Service Centre, Chamoli, Office of Development Commissioner – Handlooms, Ministry of Textiles, Government of India, for rendering Suppliers for supply of Handlooms/Accessories to the weavers in Uttarakhand. Weavers' Service Centre, Chamoli, reserves the right to reject any EOI without assigning any reason.

## 11. ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 180 0 3070 2232. Foreign bidder can get help at +91-7878007972, +917878007973.

## 12. Process of Empanelment of Suppliers

The bidding process shall be carried out in two stages i.e. Technical Bid & Financial Bid. The Technical Bids shall be evaluated and thereafter, financial bids of only those agencies meeting the technical criteria shall be opened. Financial bid will be opened only for those agencies fulfilling eligibility norms, and submitted samples of items as per specifications (product quality). Empanelment of suppliers will take place on basis of lowest bid for each item. The committee reserves the right to commend amendments in the proposed project. The selection in that case will be subject to incorporation of those amendments. Decision of the committee shall be final and binding on all the bidders. Committee reserves the right to accept/reject any bid without assigning any reason. Criterion for technical evaluation is as follows:

**Note: Submit relevant documents in support of above eligibility criterion, failing which bid stands cancelled.**

- i. Technical Bids will be opened and evaluated by the Evaluation Committee. The bidders must demonstrate the working of items before the evaluation committee. The bidders fulfilling eligibility norms submitted sample(s) as per specification and quality on or before the closing date of submission of bids and successfully demonstrated the working of items will be technically eligible and the names of the technically eligible bidders will be published through the CPP portal.
- ii. Date of opening Financial Bid will be informed by the Evaluation committee.
- iii. Only Financial bids pertaining to the technically eligible bidders will be considered for opening and evaluation by the committee.
- iv. The bidders who have quoted the lowest price for a specific item will be declared as L1 for that particular item. Thereby there may be different L1 for different items.
- v. The empanelment of suppliers will be done based on the price of L1 if it is found reasonable. If it is found not reasonable, negotiation with the L1 party may be carried out, and the price of the item will be fixed accordingly. As the Quantities of the material are more and to be supplied at a short notice and to give wider choice to the different weavers of different clusters and outside clusters, the other eligible bidders may also be counter offered to supply at the above fixed price by the tender evaluation Committee. If some/all of the eligible bidders accept to supply at the above price, then those parties who have accepted for supply of the material may also be considered for empanelment along with the L1 party and the L1 party should not have any objection for the above condition as this is only for empanelment of Suppliers.

- vi. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Chamoli, subject to consent of the suppliers and satisfactory performance.
- vii. In financial bid, prices quoted need to be inclusive of all costs, including transportation, installation/fitting, taxes, duties etc.
- viii. The Evaluation Committee reserves the right to accept/reject any bid without assigning any reason
- ix. The decision of the Evaluation committee shall be final and binding on all the bidders.

### **13. Delivery, Installation of Items and Payment**

- i. After the empanelment, the suppliers shall have to exhibit and demonstrate the items, on their own cost, in the camps to be conducted by the WSC, Chamoli. The Selected Handloom Weavers, after inspection of the exhibited/demonstrated items from the empanelled suppliers, shall choose their preferred item and pay 10% of the cost of the item preferably through RTGS/NEFT/UPI etc. to the supplier.
- ii. WSC, Chamoli shall consolidate the supply order and place order with the supplier. Supply order shall contain details of the weavers' i.e. name, address, mobile number, name of the item(s) to be supplied with specification and cost, time limit for the delivery etc.
- iii. WSC, Chamoli shall send the list of beneficiaries who have placed the supply order in prescribed format to the office of DC (Handlooms). Based on the details received from the WSC, Chamoli, Office of DC (Handlooms) shall place 90% of the GoI share with WSC concerned as budgetary provision.
- iv. In accordance with the supply order and delivery schedule, supplier shall ensure delivery and installation of items, as per the specification and quality in the RFP, with prior intimation to the beneficiaries through SMS etc. within 2 months of depositing their 10% contribution under intimation to the WSC, Chamoli. On being satisfied with the performance of the looms/accessories, the weaver will inform the WSC, Chamoli for inspection within 7 days.
- v. Quality and physical verification of the items supplied shall be done jointly by the officials of the WSC, Chamoli and the NHDC and State Directorate of Handlooms/commissioner of industries in presence of the supplier and the weaver.
- vi. If it is noticed that the item(s) supplied do not conform to the specifications and quality as per RFP, the WSC, Chamoli shall have the right to reject the item(s) in part or full. The supplier shall be liable to replace the rejected item(s) within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.
- vii. Balance 90% will be transferred to the supplier's bank account by the WSC, Chamoli after satisfactory verification report. Funds already lying with the NHDC shall be utilized first for payment to the suppliers.

### **14. Warranty**

One year from the date of supply of items. The supplier shall be liable to replace the Items supplied or repair any defects within the warranty period free of cost.

## **15. Performance Security**

The empanelled Supplier will be required to deposit Performance Security for an amount of 5% of the value of the order in the form of DD in favour of “PAO (Textiles)” drawn on commercial bank payable at New Delhi or Bank Guarantee (in original) in favour of “PAO (Textiles)” drawn on commercial bank payable at New Delhi. The same will be returned to the supplier 60 days after completion of all contractual obligations of the supplier including Warranty obligations.

## **16. Other Terms and Conditions**

- I. In financial bid, prices quoted need to be inclusive of all costs, including transportation, installation, taxes, duties etc. The amount of taxes applicable should be clearly mentioned separately.
- ii. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Chamoli subject to consent of the suppliers and satisfactory performance.
- iii. Periodical updates to the Weavers’ Service Centre, Chamoli regarding the progress of the supplies.
- iv. Confidentiality of the data provided by the Weavers’ Service Centre, Chamoli should be maintained.

## **17. Rights of Weavers’ Service Centre (WSC)**

- WSC, Chamoli reserves the right to accept/reject any or all bids received without assigning any reason whatsoever or may call for any additional information/ clarification, if so required.
- WSC, Chamoli reserves the right to amend or add the terms and conditions of the tender through corrigendum/addendum till the closing date and time of submission of bids on its own or in response to the clarification of the prospective bidders and these will be binding on all the bidders.

## **18. Agreement Cancellation**

- i. In the event of supplier willfully not supplying the items within 2 months after placing the supply order, Weavers’ Service Centre, Chamoli at its sole discretion shall cancel this agreement in writing and forfeit the earnest money along with suitable penalty.
- ii. In the event of supplier not supplying the items within 2 months after placing the supply order, WSC, Chamoli at its sole discretion may cancel the supply order and this agreement in writing and forfeit the earnest money.
- iii. If any information furnished by the supplier is found to be incorrect/untrue or terms and conditions are violated, then the WSC, Chamoli shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

## **19. Court Jurisdiction**

This shall be subject to the exclusive jurisdiction of courts at Chamoli, Uttarakhand State.

## **20. Force Majeure:**

If at any time the performance, in whole or in part, by either of any obligation under the contract, shall be prevented or delayed by reasons of any war or hostility, acts of public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restriction, strikes, or acts of god (hereinafter referred to as events), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence of the event, party shall by reasons of such event, be entitled to determine the contract arising out of the contract nor shall either party have any claim for damages against the other in respect of such event. Obligations arising out of this contract shall resume after the event or events have come to an end or ceased to exist. The decision of Weavers' Service Centre, Chamoli as to whether such deal or deals have come to an end or ceased to exist.

## **21. Miscellaneous**

In case of any further clarification or information, following may be contacted: Assistant Director, Weavers' Service Centre, Chamoli, Uttarakhand-246424 Phone No.01372-262237, and 262059, E-mail: chamoliwsc12@gmail.com

## **22. Arbitration & Reconciliation Act**

In event of any dispute or difference between the parties hereto, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Development Commissioner (Handlooms), Ministry of Textiles, New Delhi. The provisions of Arbitration and Conciliation Act, 1996 (no.26 of 1996) shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at Delhi or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be final and binding on the parties. The expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

Pending the submission of and/ or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform all of their obligations under this agreement without prejudice to final adjustment in accordance with such award.

## **23. Disclaimer**

- i. Though adequate care has been taken in preparation of this Request for Proposal (RFP) document, the entity submitting bids in response to this TENDER should satisfy itself that the information provided in the RFP document is complete in all respects. Assistant Director, Weavers' Service Centre, Chamoli Uttarakhand-246424 (Ministry of Textiles, Government of India) does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.
- ii. Neither Assistant Director, Weavers' Service Centre, Chamoli nor its employees will have any liability to any prospective Agency/supplier/entity or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.

- iii. Assistant Director, Weavers' Service Centre, Chamoli reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the Request for Proposal Application.
- iv. The Assistant Director, Weavers' Service Centre, Chamoli reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

**LIST OF ITEMS REQUIRED FOR UNIT PRICE**

SI. No.	Handlooms/accessories	Specifications with material details	# Quantity	Unit Price (Inclusive of all taxes in Rs.)
1	<b>Handlooms</b>			
1.01	Frame loom 54" (Complete Set) Made of seasoned wood/teak wood of good quality Sley - (Shakhu /shal/teak wood of good quality)	<b>Ready to weave</b> Poles: size-3½" X 4½", 4 Paddle set including Jack, Lam rod, Heald Shaft etc. Warp & Cloth beam Dia- 4" {alongwith all accessories i.e.Reed -1 (32 <sup>s</sup> -44 <sup>s</sup> ) , wire healds 13" fine 2000, pirns 100 nos, heald hooks 2 nos, leather & wooden picker(4 each), nylon cord, cotton cord ( twisted & knitted 500gms each) , Wooden Tample, Inch Tape-1, Scissor clipping-1, Shuttle 2 nos, Iron sariya for warp & cloth beams , 2 Sariya for jacks, 2 Sariya for revolving beams, Sariya for lam rod, Reed Brush, lease rods, warp bobbins, 50nos etc.}	One Complete Set	
1.02	Frame loom Upto 60" (Complete Set) Made of seasoned wood/teak wood of good quality Sley - (Shakhu /shal/teak wood of good quality)	<b>Ready to weave</b> Poles: size-3½" X 4½", 4 Paddle set including Jack, Lam rod, Heald Shaft etc. Warp & Cloth beam Dia- 4" {alongwith all accessories i.e.Reed -1 (32 <sup>s</sup> -44 <sup>s</sup> ) , wire healds 13" fine 2000, pirns 100 nos, heald hooks 2 nos, leather & wooden picker(4 each), nylon cord, cotton cord ( twisted & knitted 500gms each) , Wooden Tample, Inch Tape-1, Scissor clipping-1, Shuttle 2 nos, Iron sariya for warp & cloth beams , 2 Sariya for jacks, 2 Sariya for revolving beams, Sariya for lam rod, Reed Brush, lease rods, warp bobbins, 50nos etc.}	One Complete Set	
1.03	Frame loom above 60" (Complete Set) Made of seasoned wood/teak wood of good quality Sley - (Shakhu /shal/teak wood of good quality)	<b>Ready to Weave</b> Poles: size-3½" X 4½", 4 Paddle set including Jack, Lam rod, Heald Shaft etc. Warp & Cloth beam Dia- 4" {alongwith all accessories i.e.Reed -1 (32 <sup>s</sup> -44 <sup>s</sup> ) , wire healds 13" fine 3000, pirns 100nos, heald hooks 2 nos, leather & wooden picker(4 each), nylon cord, cotton cord ( twisted & knitted 500gms each) , Wooden Tample, Inch Tape-1, Scissor clipping-1, Shuttle 2 nos, Iron sariya for warp & cloth beams , 2 Sariya for jacks, 2 Sariya for revolving beams, Sariya for lam rod, Reed Brush, lease rods, warp bobbins 50 nos etc.}	One Complete Set	
2.00	Jacquard (Capacity-200 hook with wooden stand)	Jacquard suitable for weaving cotton/woolen handloom fabric. Including installation on existing handloom. Punching plate with summi and Hathodi Card Stand- 1 No. harness ball-10, Neck cord nylon (green twin)- 300 gms.	One Complete Set	
3.00	High speed Cycle charkha	Along with swift and swift stand.	per pc.	
4.01	Normal Warping machine	Warping Drum 2.25 Mts.X 2.50 Mts Dia. with creel & beam stand complete set	per pc.	
4.02	Normal Warping machine	Warping Drum 2.25 Mts.X 5.00 Mts Dia with creel & beam stand complete set	per pc.	
4.03	Motorized Warping Machine	Warping Drum 2.25 Mts.X 2.50 Mts Dia. with creel & beam stand complete set ½ HP capacity motor to wind 500 mtr. of warp	Per pc.	
5.00	<b>STEEL REED</b>			
5.01	Count 24 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.02	Count 28 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.03	Count 32 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.04	Count 36 <sup>s</sup>	Up-to 60" H/L	per pc.	

5.05	Count 40 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.06	Count 44 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.07	Count 48 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.08	Count 52 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.09	Count 56 <sup>s</sup>	Up-to 60" H/L	per pc.	
5.10	Count 24 <sup>s</sup>	Above 60" H/L	per pc.	
5.11	Count 28 <sup>s</sup>	Above 60" H/L	per pc.	
5.12	Count 32 <sup>s</sup>	Above 60" H/L	per pc.	
5.13	Count 36 <sup>s</sup>	Above 60" H/L	per pc.	
5.14	Count 40 <sup>s</sup>	Above 60" H/L	per pc.	
5.15	Count 44 <sup>s</sup>	Above 60" H/L	per pc.	
5.16	Count 48 <sup>s</sup>	Above 60" H/L	per pc.	
5.17	Count 52 <sup>s</sup>	Above 60" H/L	per pc.	
5.18	Count 56 <sup>s</sup>	Above 60" H/L	per pc.	
6.00	<b>PIRN</b>			
6.01	Plastic Pirn	5"	Per pc.	
6.02		6"	Per pc.	
6.03	Wooden Pirn	5"	Per pc.	
6.04		6"	Per pc.	
7.00	<b>WARP BOBBIN</b>		Per pc.	
8.00	Take up motion & Let off motion (including fitting)	5wheels, motion on existing handloom (including fitting charges)	Per set	
9.01	Heald wires (Packet of 1000) Fine Branded	11"	Per Packet	
9.02		13"	Per Packet	
10.01	Wooden Shuttles Branded	11" Rose wood or seasoned wood	Per pc.	
10.02		13" Rose wood or seasoned wood	Per pc.	
11.01	Steel Lease Rod (Branded)	For Up-to 60" handloom	Per pc	
11.02		For Above 60" handloom	Per Pc	
12.01	Cotton Cord (Thick)	Twisted & knitted	Per Kg	
12.02	Cotton Cord(Thin)	Twisted & knitted	Per Kg	
13.00	Nylon Cord	-	Per Kg	
14.00	Drawing (heald ) hook	-	Per Pc	
15.00	Reed Brush	-	Per Pc	
16.00	Inch Tape	60"	Per Pc.	
17.00	Scissor clipping	4-5"	Per pc.	
18.00	Scissor with Brass Handle	8"	Per pc.	
19.00	Stainless Steel Counting Glass	¼" X ½" X1"	Per pc.	
20.00	Sand Paper	-	Per Pc.	
21.00	Wax Ist quality	-	Per Kg	
22.00	Oil kuppi	-	Per pc.	
23.00	Multiple box motion	On existing handloom (including fitting charges)	Per set.	
24.01	DOBBY	12 Lever Card Type(including fitting charges)	Per set	

24.02	DOBBY	24 Lever Card Type(including fitting charges)	Per set	
25.01	Design Card 12 Lever Dobby	12 Lever	Per 100	
25.02	Design Card 24 Lever Dobby	24 Lever	Per 100	
26.00	Lacing Cord	-	Per kg	
27.00	Motorized Pirn winding machine	Along with Accessories	Per Set	
28.00	Tools Branded	Spanner Set, Hammer, Pliers, Screw Driver etc. (set)	Per set.	
29.00	Handloom Accessories	Healds, reeds, pirns, bobbins, shuttles, heald hooks, clipping scissor etc. (Branded set)	Per set.	
30.00	Lighting Unit (Branded)	Solar/ Battery Link inverter Lighting Units ( In different Modals)	Per set	
31.00	Wooden Treadles	2" X 2" X length 1.00 meter	Per Pc.	
32.00	Warp Beam	4" Diameter for 60" width	Per Pc.	
33.00	Cloth Beam	4" Diameter for 60" width	Per Pc.	
34.00	Wooden Heald Frame	Suitable for 60" and use of 13" wire heald	Per Pc.	
35.00	Wooden Lam Rod	Suitable for 60"	Per Pc.	
36.00	Complete set of Solar Lighting Unit with proper installation	AC/DC System Exide/Luminous Battery 40AH. 12 VDC Solar Module 40 Watt 12VDC Exide/Luminous Inverter with inbuilt charging with suitable specification. 02 LED Bulb (Philips/Surya/Crompton), 10 meters wire. <b>Warranty:</b> 2 years integrated warranty for the entire unit including Battery and also solar panel apart from the Manufacture's warranty and 25 years manufacture warranty on solar panel <b>Note:</b> A warranty card with period of integrated warranty and contact details including name, full address and phone number should be provided to the weaver.	Per set	

**F.O.R for all districts of Uttarakhand inclusive of all costs, including transportation, G.S.T., installation, taxes, duties etc., Rates are valid for one year.**

List of items required for supply

Sl. No.	Handlooms / accessories	Specifications with material details	Quantity	Unit Price (in Rs.)
1.	<u>Frame loom Up to 60”</u> Made of Seasoned/Pine/Cheer wood <u>4 Paddle, Jack, Shaft, lam rod set alongwith all accessories</u>	<u>Ready to weave</u> Poles: size-3½” X 4½”, 4 Paddle {alongwith all accessories i.e.Reed -1 (32 <sup>s</sup> -44 <sup>s</sup> ), wire healds 13” fine (2000), pirns 100nos, heald hooks 2 nos, leather & wooden picker(4 each), nylon cord, cotton cord ( twisted & knitted 500gms each) , Wooden Tample, Inch Tape-1, Scissor clipping-1, Shuttle 2 nos, Iron sariya for warp & cloth beams , 2 Sriya for jacks, 2 Sariya for revolving beams, Sariya for lam rod, Reed Brush, lease rods, warp bobbins 50 nos etc.}	<u>As per Actual requirement</u>	
2.	<u>Frame loom above 60”</u> Made of Seasoned/Pine/Cheer wood <u>4 Paddle, Jack, Heald Shaft, lam rod set alongwith all accessories</u>	<u>Ready to weave</u> Poles: size-3½” X 4½”, 4 Paddle set { alongwith all accessories i.e.Reed-1 (32 <sup>s</sup> -44 <sup>s</sup> ), wire healds 13” fine (3000), pirns 100nos, heald hooks 2 nos, leather & wooden picker, nylon cord, cotton cord ( twisted & knitted) , Wooden Tample, Inch Tape, Scissor clipping, Shuttle 2 nos, Iron sariya for warp & cloth beams , 2 Sriya for jacks, 2 Sariya for revolving beams, Sariya for lam rod,Reed Brush, lease rods, warp bobbins 50 nos etc.}	<u>5</u>	
3.	<u>Dobby</u>	<u>12 Lever Jack Type.</u>	<u>10</u>	
4.	Handloom accessories, (Heald shaft, reeds, Pirn, bobbins, shuttles, heald hook, clipping scissor etc. Set)		<u>As per Actual requirement</u>	
5.	Take-up & let off motion On existing handloom (including fitting charges)		<u>5</u>	
6.	Multiple box motion (including fitting charges)		<u>5</u>	
7.	Normal Warping Machine, Drum 2.25 Mts.X 2.50 Mts Dia. with creel & beam stand complete set		<u>As per Actual requirement</u>	
8.	Normal Warping Machine, Drum 2.25 Mts.X 5.00 Mts Dia with creel & beam stand complete set		<u>As per Actual requirement</u>	

# Quantity is indicative only, which may increase, decrease or remain same.

**F.O.R for all districts (destinations) of Uttrakhand inclusive of all costs, including transportation, G.S.T., installation, taxes, duties etc., Rates are valid for one year.**

Date :

\_\_\_\_\_  
Signature :

Place :

\_\_\_\_\_  
Seal :

ANNEXURE –II

PROPOSAL SUBMISSION FORM  
[Location, Date]

To:

The Head of Office,  
Weavers' Service Centre,  
Chamoli  
Uttarakhand-246424  
Phone No.01372-262237, 262059  
Email:chamoliwsc12@gmail.com

Sir,

With reference to **TENDER No: WSC/CH/etender /2019/1**, We, the undersigned offer for supply of Handlooms/Accessories to the weavers in Uttarakhand under National Handloom Development Programme (NHDP) and Comprehensive Handloom Cluster Development Scheme (CHCDS) as empanelled supplier for in accordance with your Request for Proposal dated [*Date*]. We are hereby submitting our Proposal.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Name of Contact Person:

Email:

Telephone:

Mobile:

Fax:

Address:

**DETAILS of SUPPLIERS OF HANDLOOM & ACCESSORIES**

(To be submitted in Firm's own letter head)

**Ref: TENDER No: WSC/CH/etender /2019/1**

Sr.No.	Description of Facts	Details
1	Name of Agency/Organization (Supplier)	
2	Full Communication (Postal) address	
3	Name of the Authorized persons, who may sign on the tender documents	
4	Contact details	Telephone Nos. Office
		Telephone Nos. Residence
		Mobile No:
		Fax No.
		e-mail id
5	Year of Establishment of Agency/Organization	
6	No. of years of experience in manufacturing handlooms/handloom accessories	
7	GST Registration No. and Date of Registration	
8	PAN Card No. and Date of Issue	

**9. Maximum capacity for supplying handlooms/handloom accessories in a month**

Name of the Handlooms/Handloom accessories[As per Annexure –I (A), I(B)]	Monthly Capacity (in number)

10. Number of personnel employed	Technical	
	Non-technical	
11. Annual Sales Turnover of last three years supported by audited Balance Sheet (Rs. in lakh)	Year	Sales Turnover (Rs in Lakh)
	2015-16	
	2016-17	
	2017-18	
12. Profit of last three years supported by Audited Profit and Loss Account (Rs. in lakh)	Year	Profit (Rs. In lakh)
	2015-16	
	2016-17	
	2017-18	

13. Complete address of manufacturing facility/facilities	
14. Complete address of the retail shop, if any	
15. Details of Deposit of Earnest Money of Rs.25,000/- (Rupees Twenty Five Thousand)	DD/Bank Guarantee No.
	Dated: Drawn on Bank: Branch
16. Any other specific information you would like to furnish	

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

In case any information /facts found to be incorrect, misleading or factually wrong, Weavers Service Centre, Chamoli is empowered to take any decision /action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder

Name of Bidder

Name of the firm/agency

Seal of Bidder

**RFP ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

**To,**

The Head of office,  
Weavers' Service Centre,  
Chamoli (Uttarakhand)-246424

**Date:**

**Sub:** Acceptance of Terms & Conditions of RFP for empanelment of Suppliers

**Ref: TENDER No: WSC/CH/etender /2019/1**

**Name of RFP/Work:** - Empanelment of Suppliers for supply of Handlooms/Handloom Accessories to the weavers under Hathkargha Samvardhan Sahayata, under National Handloom Development Programme (NHDP)/Comprehensive Handloom Cluster Development Scheme (CHCDS)

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'RFP/Work' from the web site(s) namely: [https://eprocure.gov.in/eprocure/ app](https://eprocure.gov.in/eprocure/app) as per your tender notice, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 25 (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully

(Signature of the Bidder, with Official Seal)

**FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY**

**(To be submitted in Firm's own letter head)**

**Ref: Tender Notice No:** WSC/CH/etender /2019/1

To,

The Head of office,  
Weavers' Service Centre,  
Chamoli,  
Uttarakhand-246424

Dear Sir,

With reference to Tender notice No. WSC/CH/etender /2019/1, we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with Weavers' Service Centre, Chamoli, with reference to this RFP and authorize to sign the bid documents and contract/ agreement with Weavers' Service Centre, Chamoli

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's seal)

Name:

Designation:

**UNDERTAKING ON BLACKLISTING**

**(To be submitted in Firm's own letter)**

**Ref: Tender Notice No. WSC/CH/etender /2019/1**

It is certified that my firm/agency/company/entity has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency: